

# Writing Skills Class 9 Communicative English **ANSWER KEY**

*Notice Writing for School Assembly / Resident Welfare Association / School Events / Classroom Information etc.*

*Dialogue Writing*

*Informal Letter*

*Paragraph Writing based on Verbal / Visual cues*

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## **Instructions:**

- Read the questions carefully before attempting.
  - Stick to the word limit where specified.
  - Ensure that your writing is clear, concise, and grammatically correct.
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**Class:** 9 Communicative English

**Subject:** English

**Total Marks:** 40

**Time:** 1 Hour

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## **Section A: Notice Writing (10 Marks)**

### 1. **[Resident Welfare Association]**

You are the Secretary of the Resident Welfare Association of your colony. Write a notice informing the residents about a meeting to discuss the upcoming festival celebration arrangements. Include details like the date, time, venue, and purpose of the meeting. (Word limit: 50-60 words)

*(5 Marks)*

### 2. **[School Event]**

Your school is organizing an inter-school quiz competition. Write a notice inviting students from classes 8 to 10 to participate. Include important details like the date, time, venue, and registration process. (Word limit: 50-60 words)

*(5 Marks)*

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## **Section B: Dialogue Writing (10 Marks)**

### 3. **[Parent-Teacher Meeting]**

Write a dialogue between a student and a teacher discussing the student's performance in the recent exams. The teacher gives feedback, and the student asks for advice on how to improve.

*(5 Marks)*

### 4. **[Planning a Birthday Party]**

Write a dialogue between two friends planning a surprise birthday party for a mutual friend. Discuss the venue, guest list, and activities.

*(5 Marks)*

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### Section C: Informal Letter (10 Marks)

5. [Thank You Letter]

Write a letter to your friend thanking them for the wonderful time you spent together during the holidays. Mention specific activities you enjoyed and how much you appreciated their hospitality.

(5 Marks)

6. [Inviting a Friend to Stay]

Write a letter to your cousin inviting them to stay with you during the puja vacation. Share the plans you have for their visit and how excited you are to spend time together.

(5 Marks)

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### Section D: Paragraph Writing (10 Marks)

7. [Verbal Cues]

Based on the following verbal cue, write a paragraph: *"A memorable experience during a school trip."*

(5 Marks)

8. [Visual Cues]

Study the given picture of a busy marketplace and write a descriptive paragraph about it. Focus on the sights, sounds, and activities in the marketplace.

(5 Marks)



## Here are the answers for the assessment paper:

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### Section A: Notice Writing (10 Marks)

#### 1. [Resident Welfare Association] (5 Marks)

### Resident Welfare Association, Green Valley Colony

22nd August 2024

#### Notice

#### Meeting on Festival Celebration Arrangements

All residents are informed that a meeting will be held on *25th August 2024, at 5:00 PM* in the Community Hall to discuss arrangements for the upcoming festival celebration. Your presence is highly encouraged.

**XYZ**

**Secretary,**

**RWA**

#### 2. [School Event] (5 Marks)

### ABC School

22nd August 2024

#### Notice

#### Inter-School Quiz Competition

Students of classes 8 to 10 are invited to participate in an Inter-School Quiz Competition on *12th September 2024, at 9:00 AM* in the school auditorium. Interested students must register with their class teachers by *5th September 2024*.

**XYZ**

**Head Boy/Head Girl**

## Section B: Dialogue Writing (10 Marks)

### 3. [Parent-Teacher Meeting] (5 Marks)

**Student:** Good morning, ma'am.

**Teacher:** Good morning. Please take a seat. I've reviewed your exam results, and while you've done well in English, you need to improve in Mathematics.

**Student:** Yes, ma'am. I found some of the topics quite challenging. Can you suggest how I can improve?

**Teacher:** Certainly. I recommend revisiting the problem-solving methods we discussed in class and practicing them regularly. Also, try to solve previous years' question papers to get a better understanding.

**Student:** Thank you, ma'am. I'll definitely follow your advice.

**Teacher:** That's the spirit. You have the potential to do much better. Keep working hard!

### 4. [Planning a Birthday Party] (5 Marks)

**Friend 1:** Hey, I was thinking we should plan a surprise birthday party for John.

**Friend 2:** That's a great idea! Where should we have it?

**Friend 1:** How about my place? We can decorate the living room and set up a games corner.

**Friend 2:** Perfect! Who should we invite?

**Friend 1:** Let's keep it to our close friends—around 10 people.

**Friend 2:** Sounds good. I can handle the invitations and get a cake.

**Friend 1:** Awesome! I'll take care of the decorations and order some snacks.

**Friend 2:** This is going to be so much fun!

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## Section C: Informal Letter (10 Marks)

### 5. [Thank You Letter] (5 Marks)

**Haldia**

**25th August 2024**

Dear Parth,

I hope this letter finds you well. I wanted to take a moment to thank you for the amazing time I had at your place during the holidays. I especially enjoyed our trip to the amusement park—it was the highlight of my stay! Your hospitality made me feel so welcomed, and I'm truly grateful for everything. I hope we can do it again soon. Thanks again for the wonderful memories!

Best regards,  
Asmit

**6. [Inviting a Friend to Stay] (5 Marks)**

**25th August 2024**

Dear Deepta,

I hope you're doing well. I'm writing to invite you to stay with us during the upcoming Puja vacation. We've got so many exciting plans lined up, including visiting the local fairs and participating in the Puja celebrations. I'm really looking forward to spending time together, and I'm sure we'll have a fantastic time. Please let me know if you can make it!

Looking forward to your visit,  
Mayurakshi

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**Section D: Paragraph Writing (10 Marks)**

**7. [Verbal Cues] (5 Marks)**

**A Memorable Experience During a School Trip**

Last summer, our class embarked on an unforgettable school trip to the mountains, a journey that remains etched in my memory. From the moment we set foot in the majestic landscape, we were enveloped by the beauty of nature, and an air of excitement buzzed among us. The first day was spent hiking through dense, ancient forests, where the towering trees seemed to touch the sky. The sunlight filtered through the thick canopy above, casting dappled shadows on the forest floor. The air was crisp and filled with the earthy scent of moss and pine, invigorating us with every breath.

As we trekked deeper into the wilderness, our guide regaled us with captivating tales about the region's history and folklore. Each story brought the surroundings to life, making the mountains feel like a place of magic and mystery. We learned about the indigenous people who had once roamed these lands and the ancient myths that were passed down through generations. The knowledge we gained added a rich layer of meaning to our adventure, turning the hike into a journey through time as well as space.

That evening, we set up camp in a clearing surrounded by the towering peaks. The night sky, free from the pollution of city lights, was a stunning display of stars, more brilliant than any of us had ever seen. We gathered around the campfire, its flames dancing and crackling in the cool night air, and shared stories and laughter. The sense of camaraderie was palpable as we bonded over this shared experience, away from the distractions of everyday life.

But the highlight of the trip, the moment that left an indelible mark on my heart, was reaching the mountain peak at sunrise. We woke up before dawn, the cold biting at our faces as we made the final ascent in the dark. The climb was challenging, our muscles aching from the previous day's exertions, but the anticipation of what awaited us kept us moving forward. As we reached the summit, the first rays of the sun began to peek over the horizon, casting a golden glow across the landscape.

The view from the top was nothing short of breathtaking. The vast expanse of mountains stretched out before us, their peaks bathed in the warm, orange light of the rising sun. The valleys below were still cloaked in the shadows of the night, creating a stunning contrast that took our breath away. We stood there in awe, soaking in the beauty of the moment, a sense of accomplishment washing over us. The silence was profound, broken only by the soft whispers of the wind and the occasional gasp of amazement from my classmates.



In that moment, all the fatigue and hardship of the climb melted away, replaced by an overwhelming sense of joy and achievement. We had conquered the mountain, not just physically, but mentally as well. The experience taught us the value of perseverance, teamwork, and the simple pleasures of life. It was a perfect blend of adventure and learning, and I will always cherish the memories of that trip. Every time I think back to that sunrise on the mountaintop, I am reminded of the incredible beauty of nature and the enduring spirit of exploration.

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## 8. [Visual Cues]

### Descriptive Paragraph about a Busy Marketplace

(5 Marks)

The marketplace is a bustling hub of activity, teeming with energy and vibrant life. As you step into the crowded aisles, your senses are immediately overwhelmed by the sheer variety and intensity of the scene before you. Stalls line the narrow pathways, each one overflowing with an array of goods that dazzle the eye. Towering stacks of ripe, juicy fruits in every conceivable colour—deep reds of apples, golden yellows of bananas, and the rich purples of plums—are artfully arranged alongside heaps of fresh, green vegetables. The stalls are a riot of colour, with vendors proudly displaying their wares under the soft light filtering through makeshift canopies.

Textiles of every imaginable hue and pattern are draped over racks, their rich fabrics swaying gently in the breeze. Intricately woven carpets, hand-dyed scarves, and shimmering silks beckon to shoppers, promising both luxury and comfort. The air is thick with the heady aroma of spices—cumin, turmeric, and coriander mingling with the sharp tang of freshly ground chili. These scents blend seamlessly with the mouth-watering smells wafting from nearby food stalls, where vendors busily prepare an array of street food. The sizzle of hot oil, the fragrant steam rising from pots of bubbling curry, and the smoky aroma of grilled meats create an irresistible allure.



The marketplace is alive with sound as well. Vendors call out to passersby, their voices a mix of enthusiasm and urgency, as they extol the quality and freshness of their products. Their cries mix with the lively chatter of shoppers, who haggle over prices or exchange pleasantries with familiar faces. The occasional burst of laughter or the clink of coins adds to the auditory tapestry, making the marketplace a symphony of human interaction. Children dart through the crowd, their eyes wide with wonder as they explore the toy stalls, their small hands tugging at their parents in excitement.

Every corner of the marketplace holds something new to discover, from the vibrant sights and sounds to the rich tapestry of smells that fill the air. It is more than just a place of commerce; it is a lively gathering of a community, a place where people come together to trade, socialize, and experience the simple joys of everyday life. The marketplace is a living, breathing entity, filled with the pulse of a thousand stories, each as vibrant and colourful as the goods on display.